

**INTERNATIONAL STUDIES AND PROGRAMS MICHIGAN STATE UNIVERSITY**

**2008 MSU AWARD FOR OUTSTANDING SERVICE TO STUDY ABROAD**

**NOMINATIONS SOLICITATION**

The MSU Award for Outstanding Service to Study Abroad is given annually to recognize MSU faculty members and academic staff who give their time, energy, and creativity to the development and implementation of study abroad programs that support MSU's commitment to providing students with high quality international education opportunities.

The recipient is expected to have:

- (a) demonstrated sustained commitment to study abroad, and
- (b) provided consistently excellent service in one or more of these areas:
  - advising for study abroad
  - preparation of students for study abroad
  - teaching on one or more study abroad program(s)
  - development and/or maintenance of one or more study abroad program(s)
  - overall attention to high quality programming, including attention to academic, intercultural, health and safety concerns on site
  - support of Study Abroad programs in general at the department, college or university level

The completed nomination form should be submitted with (1) a letter of nomination of no more than two pages in which the nominator provides evidence of the nominee's superior contributions to MSU's study abroad program and its student participants (addressing the criteria listed above); and (2) an additional supporting letter of recommendation from a co-nominator.

The award will be presented during the annual International Awards Ceremony on Wednesday, March 26, 2008, from 3:00 to 5:00 p.m. on the third floor of the Delia Koo International Academic Center, Michigan State University.

Please submit the nomination form, nomination letter, and recommendation letter by **January 22, 2008**, to:

Kathy Riel

International Studies and Programs

209 International Center

Michigan State University

East Lansing, MI 48824

Phone: 517-355-2350; Fax: 517-353-7254; E-mail: [riel@msu.edu](mailto:riel@msu.edu)

**INTERNET ADDRESS:** <http://www.isp.msu.edu/iac>

# 2008 NOMINATION FORM

## MSU AWARD FOR OUTSTANDING SERVICE TO STUDY ABROAD

This form is only valid for the 2008 International Awards Ceremony. For more information and updated forms, please visit the IAC web site <http://isp.msu.edu/iac>. You can type directly into the fields on this form.

**Nominee and Title:**

**Nominee's department:**

**Study abroad programs(s) and/or related activities to which the nominee has made a significant contribution:**

**Nominee's campus address:**

**Campus phone:**

**Campus fax:**

**Email:**

**Nominator:**

**Signature:**

**Title:**

**Department:**

**Nominator's Campus Address:**

**Phone:**

**E-mail:**

**Co-Nominator:**

**Signature:**

**Title:**

**Department:**

**Co-Nominator's Campus Address:**

**Phone:**

**E-mail:**